



Know the Rules Before you Book

Explore empowers Marriott associates and their friends and family to enjoy great travel at a valuable discount at our 30 brands and over 7,000 hotels around the world. Remember to follow these important guidelines:

- Explore rates **must be booked on marriott.com** using a **valid credit card**. Any changes or cancellations must also be done online.
 - To **book**, visit Marriott.com or download the Marriott Bonvoy™ App
 - Select "Special Rate" and enter the rate code in the corporate/promo field
 - MMP for Explore Rate
 - MMF for Explore Friends Rate
- Associates and **immediate family members** are eligible for Explore and include: the associate's children, parents, parents-in-law, siblings, spouse or domestic partner, and parents of a domestic partner. All other friends and family members are eligible for the Explore Friends Rate.
- Eligible associates can book up to **two rooms per night per associate** at the Explore rate. Immediate family can book one room per night. Additional rooms may be booked at the Explore Friends rate.
- The Explore rate and the Explore Friends rate are for **personal travel only** and cannot be used for business travel. The Business rate must be used when booking business travel and cannot be used for personal travel.

IMPORTANT!

Your appropriate conduct and professionalism, as well as that of those in your party, is always expected while staying at Marriott locations. Inappropriate conduct or behavior could result in loss of room discount privileges and/or disciplinary action.

For a complete list of Explore guidelines, review the Global Room Rate Policy (BEN-21) found on MGS.

- **Sale and/or Falsification** of Discount Cards or Explore Authorization Forms is **prohibited**.
- Discounted rates **cannot be shared** with vendors or **persons not known to you**.
- In some locations, associates or their guests are **not permitted to receive discounted rates at the hotel where they work** without permission from the General Manager.
- Associates are **responsible** for ensuring that their **friends and family members follow the rules**.